



after BREAST CANCER

Charity #849225040 RR0001

Position: Fundraising Coordinator Volunteer
Time Commitment: Flexible schedule with ability to work remotely as needed
Location: 1292 St. Clair Avenue West, Toronto, ON M6E 1C1

Position Summary:

The fundraising coordinator will support to achieve *after* BREAST CANCER's income targets. Self-motivation, team and detail-oriented skills are qualities necessary for success in this role of providing assistance to the PR/Marketing team with an emphasis on fundraising events, promotion, administrative duties as well as handle your own fundraising-related projects as assigned.

Tasks and Responsibilities:

- Lead the annual fundraising planning process to produce effective strategies to achieve income targets
- Identify new potential income streams and produce strategies to access these funds
- Produce cost-effective budgets to achieve action plans
- Support the Fundraising Manager in the production of effective, high quality proposals and report
- Coach the fundraising team to reach their individual income targets
- Develop and maintain key stakeholder, client and donor relationships
- Participate in scheduled *after* BREAST CANCER events.

Qualifications:

- Educational qualification (diploma or postgraduate program) in fundraising is an asset
- At least 1 year experience in a similar fundraising and management role
- Knowledge of the fundraising environment and of a range of techniques and disciplines which will generate income for charity
- Demonstrable track record of strategic fundraising
- Strong persuasion skills, both written and oral
- Passion for making a difference and helping others

Start Date: Immediately

Term: Volunteers MUST work a minimum of 10 hours a week for 5 months consecutively

Remuneration: Transportation costs to and from (public transit only)



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What's In It for You? Benefits and Opportunities:

Connections/Networking:

- Expand your professional and personal network

Growth/Development:

- Enhance core competencies: *planning, managing and evaluating programs (may include)*
 - Identify methods of locating funding sources
 - Identify techniques to learn about specific funders
 - Familiarization with organizational cultures, values, decision-making processes, and norms on the pursuit of grant opportunities
 - Interpret grant application request for proposal (RFP) guidelines and requirements to accurately assess funder intent
 - Identify methods of relationship cultivation, communication, recognition, and stewardship that might appeal to specific funders.
- Gain expertise working within a non-profit organization
- A great place to gain valuable work experience for placement / transitional opportunities while contributing to **after** BREAST CANCER's vision of creating a future to make a difference one woman/one survivor at a time.

About **after** BREAST CANCER:

Our Vision

Our Vision Is To Make A Difference...**ONE Woman / ONE Graduate At A Time**

Our Mission Statement

after BREAST CANCER is a Canadian Charity incorporated with the following objectives:

- To provide resources that contribute to a woman's Quality of Life (QOL) after breast cancer.
- To provide women with limited financial resources and NO insurance with mastectomy bras, mastectomy camisoles and breast prostheses at **no cost** to them after breast removal surgery (mastectomy or lumpectomy).
- To identify underserved areas in breast cancer survivorship that lack resources and provide evidence based information that can facilitate informed decision making on issues related to breast cancer survivorship.

Ready to Join the Team?

We encourage all interested individuals to submit a cover letter supporting how your qualifications make you the ideal candidate for this volunteer position.

Application Process: Please quote: **Fundraising Coordinator Volunteer** on the subject line, complete our application form and attach your cover letter and resume (or link to your LinkedIn profile) attention: Human Resources Director at: hr@afterbreastcancer.ca.

We thank all those applicants that may apply. For more information about our organization and our cause, please visit our website at:
<http://afterbreastcancer.ca/>